

Course code (filled in by the Office for Education)	
Course title	Local Governance
Module title	Public Administration and Management
Level of the Course	BA
Institute/Department responsible for course	Institute of Public Management and Administrative Studies
Course director	Prof. Dr. István Tózsza
Name of the Lecturer(s)	Dr. Tibor László Buskó, Prof. Dr. Istvan Tozsa, Prof. Dr. Tamás T. Sikos, Dr. Péter Koronváry
Number of the ECTS credits	5 ECTS
Teaching methodology	Lectures and presentations, case-studies and performances, homework applications
Language of instruction	English
Prerequisite(s) for the course	Fluency in English
Semester	Fall semester
Course description	The course introduces the students into the history of local autonomies and governance both in Europe and Hungary via the legal and constitutional environment. Then the competences and the duties of the local government are introduced with special attention paid to the social, economic and administrative tasks, regarding the body of representatives, the committees, the notary and the mayor, vice mayor respectively. The function and the social role of the local governance of the national minorities are also exposed, together with the relevance of local democracy and local voting systems. The course also includes the budgeting and the financing of the local governments, the local development planning, urban marketing, the local electronic-government tools, the online communication and the inclusion of local population in the local decision making processes. Finally the local law enforcement and environmental protection is described.
Learning outcomes and course competences	Upon the completion of the course, the students will be able: 1. To compose the objectives of local governance and 2. To draw the structure of the local government body and office. 3. They will be able to apply different legal and technical tools when participating in the operation of a modern local government. 4. They will be open towards the prevailing of local democracy via local government online communication, e-government applications, local voting and local development planning. 5. They will have some technological experiments how to include local population into decision-making.
Weekly content of the course	<ol style="list-style-type: none"> 1. Autonomies in public administration, basic ideas of local governance 2. History of the European and Hungarian local governments 3. Legal environment of the local governments 4. Tasks, competences and authorities of the local governments 5. Local jurisdiction, local legislation, constitutionality 6. Democratism and representation in local governance, local voting system 7. The local representatives and committees of the local government 8. The mayor and the notary 9. Local governance of the national minorities 10. Financing local governments 11. Local development planning 12. Local FDI attraction, urban marketing 13. Local E-Government tools, platforms, GIS and methods 14. Local governance communication and social inclusiveness 15. Maintenance of local law and order, government police

Compulsory and recommended reading materials	Slides of the lectures Considine, M - Giguere, S. (eds) 2008. The Theory and Practice of Local Governance and Economic Development. Macmillan. ISBN 978-0-230-58268-2 Steiner E 2015. Introduction to the Hungarian Local Government System. TÖOSZ, Budapest. Download: http://www.manorka.net/uploads/images/Kiadv%C3%A1nyok/Local%20Governments_boritoval.pdf CLXXXIX/2011. Law on the Hungarian Local Governments Bowman, A. - Kearney, R. 2011. State and Local Government. Wadsworth Publ. ISBN 9780495802655.
Assessment methods and criteria	Class participation, assignments (homeworks) on local governance issues, exam
Grading	Five Scale Grading
office hours/contact details	From Monday to Friday 10:00- 12:00 in the institute's administrative office. tozsa.istvan@uni-nke.hu